



NORTHWEST YESHIVA HIGH SCHOOL

HIGH SCHOOL LEARNING SUPPORT SPECIALIST

Department: Student Services

Status: Full-Time 1.0 FTE

Reports To: Student Services Coordinator

Travel Requirements: None anticipated

Location: Northwest Yeshiva High School Campus/in-person

Pay Range: \$60,000-\$70,000

Description of Benefits: This is a full-time position for the 2024-2025 school year. Compensation includes medical and vision benefits, voluntary dental, and FSA plans, 403b contributions and generous paid time off (including statutory holidays and school breaks).

ABOUT THE COMPANY

Northwest Yeshiva High School (NYHS) is a coeducational, accredited Jewish High School, educating teens from a wide geographic area in the Seattle area and a variety of Jewish backgrounds. Located on Mercer Island, NYHS empowers students to become curious, resilient, and virtuous citizens of the world by developing into sophisticated thinkers who take ownership of their ideas with passion and intellectual honesty. This mission comes alive in our neighborhood setting on Mercer Island where we serve grades 9-12 in a vibrant, dual curriculum. Our diverse faculty bring varied life experience and passion to their content areas and instruction. Our guiding principles are intellectual curiosity, student agency, and a commitment to the common good. We are a small school with 42 students currently enrolled; this contributes to our family-like atmosphere where all students are known and seen.

We are proud to provide equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, sex, religion, national origin, age, protected veteran status, disability, genetics, or any other characteristic protected by federal, state, or local law.

ABOUT THE POSITION

Northwest Yeshiva High School is seeking a full-time High School Learning Support Specialist for the 2024-2025 school year. The role of the Learning Support Specialist is to support students with learning needs in academics (reading, writing, mathematics, etc.) and student skills (executive function, organization, time management, etc.). This position will include working with students one-on-one and in small groups, through both pull-out and push-in models. The High School Learning Support Specialist should be passionate about helping every student achieve; be able to differentiate instruction to all students regardless of previous background knowledge or learning differences; and have mastery of a variety of tools to support both students and teachers with differentiated learning. The Learning Specialist reports to the Student Services Coordinator and Principal, but with the final jurisdiction of the Head of School.

Responsibilities

- Manage a caseload of students who are in need of learning support
- Provide direct support to teachers and students through one-to-one meetings, small group lessons, pull-out and push-in support, and/or whole class support for the lead teacher during class lessons.
- Support students one-on-one and in small groups to build skills in reading, writing, mathematics, executive function and organization, and other skills for learning.
- Monitor progress of students and provide regular feedback to students, teachers, and parents.
- Collaborate with Student Services Coordinator and faculty to support students' needs within and outside of the classroom
- Provide consistent and frequent communication, verbally and in writing, with students and parents about the progress of each student.
- Provide skillful classroom management practices (routines and procedures) to ensure a safe, orderly, positive, enjoyable, and productive learning environment.
- Use assessments and document student progress and achievement; assess and analyze student strengths and needs; design and implement appropriate instruction to facilitate learning and growth.
- Work collaboratively in situations that may be time sensitive with a variety of individuals including students, parents, faculty and staff.
- Uphold the philosophy, principles, policies, and procedures and represents NYHS positively in the school community and the wider community.

REQUIREMENTS

Education & Experience

- A bachelor's degree or higher in Special Education, secondary education, or a related discipline
- Experience in education, preferably at the secondary level
- Teaching certification preferred

Personal & Professional Attributes

- Skilled in scaffolding support to increase autonomy over time
- Desire, interest, and enthusiasm for working with high school-aged students
- A willingness to incorporate social-emotional learning (social awareness, relationship skills, self-awareness, self-management, responsible decision making) and project-based learning into the subject matter
- Strong organizational and communication abilities
- Strong judgment & decision making skills
- Excellent verbal and written communication skills
- Proficient at working in a Google Drive environment and confident in learning new technology
- Ability to work and communicate well with students, families, faculty, and staff within the community

Desired Additional Skills, Experience & Credentials

- Knowledge of and/or experience teaching Second Language Learners

ADDITIONAL INFORMATION

To apply, please submit a cover letter, resume and three references to jobs@nyhs.org.

Northwest Yeshiva High School is committed to providing reasonable accommodations for candidates with disabilities in our recruiting process. If you need any assistance or accommodations due to a disability, please let us know at jobs@nyhs.org.